

ESOL Skills for Life

Level 1 – Writing

Sample paper 1

Your full name:.....
(BLOCK CAPITALS)

Candidate number:.....

Centre number:.....

Exam date:.....

Time allowed: 110 minutes

- ▶ Write your name, candidate number, centre number and exam date on the front of this exam paper.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ This exam paper has **three** tasks. Complete **all** tasks. You **must** plan for **at least one** task.
- ▶ You may highlight parts of the exam paper with a highlighter pen.
- ▶ Write your answers on the exam paper.
- ▶ Use only blue or black pen for your answers.
- ▶ Do all rough work on the exam paper. Cross through any work you do not want marked.
- ▶ You must not use pencil, erasable pen or correction fluid.
- ▶ You must not use a dictionary in this exam.
- ▶ You must not take this exam paper out of the exam room.

For examiner use only

Examiner initials	Examiner number

Task 1

You have had a meal at Gold Star Restaurant.

The restaurant wants to know about your experience and ideas for improvement.

Complete the Customer Feedback Form.

You should use the box below to plan your response. You **must** plan for **at least one** task.

Write about 150 words.

Planning notes

GOLD STAR RESTAURANT
Customer Feedback Form

Describe your recent dining experience at Gold Star Restaurant.

A large rectangular area with horizontal dotted lines for writing.

Turn over page

Task 2

You booked a training course for yourself and some colleagues and received confirmation of your online booking.

Unfortunately, the dates are wrong, and two important attachments do not open.

Write an email to the training provider.

Write about:

- ▶ your expectations from the provider
- ▶ details of the issues **and**
- ▶ tell the provider to resolve these issues.

You should use the box below to plan your response. You **must** plan for **at least one** task.

Write about 150 words.

Planning notes

Turn over page

A large rectangular writing area with a solid grey header bar at the top and horizontal dotted lines for writing. The writing area is empty and occupies most of the page.

Turn over page

A large rectangular writing area with a solid grey header bar at the top and a solid grey footer bar at the bottom. The central area is white and contains 25 horizontal dotted lines for writing. In the bottom-left corner of the footer bar, there are three small icons: a paper airplane, a paperclip, and a smiley face.

Task 3

You work for a local tour operator. Write a report about an area of interest explaining the advantages, making suggestions for a successful visit and detailing its suitability for young families.

You should use the box below to plan your response. You **must** plan for **at least one** task.

Write about 250 words.

Planning notes

Turn over page

A large rectangular writing area with a solid top and bottom border and horizontal dotted lines for writing. The area is empty and occupies most of the page.

Turn over page

A large rectangular area with a solid black border and horizontal dotted lines, intended for writing.

End of exam