

# ESOL Skills for Life (QCF)

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## Entry 2 – Writing

### Past paper 8



Your full name: .....  
(BLOCK CAPITALS)

Centre: ..... Date: .....

Candidate registration number: .....

Time allowed: 50 minutes

Please complete **all three** tasks. Write your answers in pen, **not** pencil.  
You may **not** use dictionaries. You may **not** use correction fluid.

*For examiner use only*

Examiner initials	Examiner number

**Task 1**

Complete the form below.

<b>Employee Extra Hours Record</b>	
<b>SECTION 1 – PERSONAL DETAILS</b>	
Title:    Mr    Mrs    Ms    Miss    (please delete as applicable)	
First name	
Surname	
House number and street	
Town/City	
Postcode	
Email address	
Telephone	
<b>SECTION 2 – JOB DETAILS</b>	
Job position	
How many extra hours did you work this week?	
<b>SECTION 3 – SIGNATURE</b>	
I confirm that the information on this form is correct.	
Signature	
Date	<div> <div><input type="text"/></div> <div><input type="text"/></div> <div>/</div> <div><input type="text"/></div> <div><input type="text"/></div> <div>/</div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> <div><input type="text"/></div> </div> <div> D   D     M   M     Y   Y   Y   Y </div>

## Task 2

Last month you went to a festival. Write an article for your teacher. Say what you did at the festival.

Write about 80 words.

## A festival

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Turn over page

**Task 3**

You have a favourite café. Write an email to a friend describing the café.

Write about 80 words.



The image shows a screenshot of an email composition window. At the top is a menu bar with 'File', 'Edit', 'View', 'Insert', 'Format', 'Tools', 'Message', and 'Help'. Below the menu bar is a toolbar with icons for Send, Cut, Copy, Paste, Undo, Check Spelling, Attach, Priority, Sign, Encrypt, and Offline. The email header fields are as follows: 'To:' is filled with 'friend@email.com', 'Cc:' is empty, and 'Subject:' is filled with 'My favourite café'. The main body of the email is a large rectangular area with horizontal dotted lines for writing.

**End of exam**