

Entry form for solo graded and certificate exams in music

Completing this form

Trinity College London will use this information for exam administration purposes, conducting and marking exams and assessments, and issuing exam results and certificates.

The data may be shared with Trinity's delivery partners for the purpose of administrating and managing exam sessions, and with third-party suppliers for result entry processing and the issue and dispatch of certificates. For more information explaining how we use your information please see trinitycollege.com/data-protection

Please read the notes carefully. Please use BLOCK CAPITALS throughout, except for the signature. Please write in black ink.

Space is given for details of 12 candidates. If you have more than 12 candidates, additional forms must be used. Each form must be signed by the person making the entry and the total fees on each form must be written in the space provided. All completed forms should be stapled together. You should make **one** payment to cover the entries on all the forms. **Cheques should be made payable to Trinity College London**.

A separate form must be used when:

A Applicant details

- candidates are to be examined on different exam dates
- the name of the school varies between one group of candidates and another
- candidates are being entered for practical and for theory exams
- candidates are being entered for different disciplines at specialist sessions.

For information about entering for Rock & Pop exams, please visit trinityrock.com/book

Send completed entry forms to your local representative. Do not send entries to Trinity's central office, unless advised to do so by staff at that office.

Name				our products and services.*
Address				
				Postcode
Tel.	(day)			
	(evening)	Area code	No	
email				
	e first time y es for a Trin	you have entered nity exam?	Yes / No	(Please circle your answer, eg (Yes))
В Еха	m regula	ations and da	ta processino	consent
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Exam re	aulations (must be complet	44	
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Notes

Applicant details

The person named in this section accepts responsibility for entering the candidates named on the form.

The named person may be a teacher, a parent/guardian of a younger candidate or an adult candidate. Where relevant, this person can act on behalf of a school or company.

All communications will be sent to this person and will be sent to the address given here. Trinity cannot accept responsibility if the information given is inaccurate.

Please give telephone numbers at which the named person can normally be contacted.

*If you agree, you will be sent updates about Trinity's products and services from Trinity and our delivery partner/ local area representative in your area. You can unsubscribe at any time.

Exam regulations and data processing consent

The person named in section A must tick the relevant consents, then sign and date each form. This constitutes an agreement to abide by Trinity College London's exam regulations which are published at trinitycollege.com/music-regulations

Information is held in accordance with Trinity's data protection policy – please see trinitycollege.com/data-protection

Candidates and applicants based outside the EEA

As part of our data protection obligations, we need to ensure that when we send personal data outside the EEA we do so on the basis of your explicit consent, or by putting in place measures to ensure your information is protected. This is because the laws outside the EEA may not afford the same level of security and protection.

For exam dates please contact y						Notes
trinitycollege.com/UK-music-ent	•	representative, or for U	K entrie.	s go to		the exam ndicate your preferred venue ns.
Centre name						month and year of the exam session hyou are entering.
Month of exam			_ Year	r	Circle ei	ther practical or written exam. You
Practical/Written (Please circle	only one,	eg (Practical))			must no the sam	t mix practical and written entries o e form.
Give dates or times when you or			: :		the rele	vrite here any dates or times during vant session at which candidates are ilable for exam.
						of your local representative can be t trinitycollege.com/worldwide
D Name of school					meet re	entatives will do their best to equests to avoid specific dates, s cannot be guaranteed.
Complete this section if you wan	nt the nam	ne of the school on certif	icates.		Name o	f school
School						name of the candidate's school, if d on certificates.
E Candidates with spe Number of special needs provisi					Please in with spe	ntes with special needs ndicate the number of candidates scial needs. Please be aware that no ion can be made in the marking of
Please complete a special needs be downloaded from trinitycollec representative.					the exar If the ca special r by a par	-
The special needs provision form accompany the entry.				,	The spe proof of must ac	cial needs provision form and the special needs (if required), company the entry. Please see
Please ensure the special needs I	box is tick	ed against each provision	needed	(see section G).	informa	
F Total fees					Total fe Write he	re the total fees covered by all entry
Payment of		enc	losed fo	or total fees.		eing submitted. Cheques should be ayable to Trinity College London.
A receipt will be issued only if yo	our name	is entered in the RECEIF	• T sectio	on at the bottom of		
the page and a stamped address	sed envelo	ope is enclosed with your	entry.			
		at andaa				
0	C	ect codes				
Grade/level codes				Flugelhorn		Piano Accompanying
Grade/level codes IN Initial 01 Grade 1 02 Grade 2 03 Grade 3 04 Grade 4 05 Grade 5 06 Grade 6 07 Grade 7 08 Grade 8 FC Foundation Certificate IC Intermediate Certificate AC Advanced Certificate	FBA SBA BTN BBB BT BSN VCL CCL COR SPC DB DRM EBB EK EO	Accordion (Free Bass) Accordion (Standard Bass) Baritone B flat Bass Bass Trombone Bassoon Cello Clarinet Cornet E flat Soprano Cornet Double Bass Drum Kit E flat Bass Electronic Keyboard Electronic Organ Euphonium	FLG FL HRN GTR HRP JCL JFL JSX NHP OB ORC OGN PHP	Flute French Horn Guitar Harp (Initial & Grades 1-3) Jazz Clarinet Jazz Flute Jazz Saxophone Non-Pedal Harp (Grades 4-8, FC, IC & AC) Oboe Orchestral Percussion Organ Pedal Harp (Grades 4-8, FC, IC & AC) Piano	PAC PLE REC SAX SNG SND TEN TMP TBN TPT TBA TUN VLA VLN TY	Plectrum Guitar Recorder Saxophone Singing Snare Drum E flat Tenor Horn Timpani Trombone Trumpet Tuba Tuned Percussion Viola Violin Theory of Music
IN Initial 01 Grade 1 02 Grade 2 03 Grade 3 04 Grade 4 05 Grade 5 06 Grade 6 07 Grade 7 08 Grade 8 FC Foundation Certificate IC Intermediate Certificate	FBA SBA BTN BBB BT BSN VCL CCL COR SPC DB DRM EBB EK EO	Accordion (Standard Bass) Baritone B flat Bass Bass Trombone Bassoon Cello Clarinet Cornet E flat Soprano Cornet Double Bass Drum Kit E flat Bass Electronic Keyboard Electronic Organ	FL HRN GTR HRP JCL JFL JSX NHP OB ORC OGN PHP	Flute French Horn Guitar Harp (Initial & Grades 1-3) Jazz Clarinet Jazz Flute Jazz Saxophone Non-Pedal Harp (Grades 4-8, FC, IC & AC) Oboe Orchestral Percussion Organ Pedal Harp (Grades 4-8, FC, IC & AC)	PLE REC SAX SNG SND TEN TMP TBN TPT TBA TUN VLA VLN	Plectrum Guitar Recorder Saxophone Singing Snare Drum E flat Tenor Horn Timpani Trombone Trumpet Tuba Tuned Percussion Viola Violin
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Signed ___

Received the sum of _____

Date ____

Candidate 1	Please tick if this	is the candidate's first entry
Full name L		
Date of birth D D M M Y Y	Male / Female L	Special needs? [] (Please tick, if applicable – see section E)
Subject L		Fee L Fee type L
For drum kit only. Tick if left handed set-up	,	
Unique learner number (see note)		NCN (see note)
Candidate 2		is the candidate's first entry
D D M M Y Y	Male / Female M or F Subject	Special needs? (Please tick, if applicable – see section E)
Subject L	Grade Code Code	Fee L Fee type L
For drum kit only. Tick if left handed set-up		
Unique learner number (see note)		NCN (see note)
Candidate 3	Please tick if this	is the candidate's first entry
Full name L		
Date of birth D D M M Y Y	Male / Female L M or F Subject	Special needs? L(Please tick, if applicable – see section E)
Subject L	Grade LLL code LLL	Fee L Fee type L
For drum kit only. Tick if left handed set-up Unique learner number (see note)	, 🗀	NCN (see note)
Offique feather flumber (see note)		INCIN (see note)
Candidate 4 Full name		is the candidate's first entry
Date of birth	Male / Female M or F	Special needs? L
	Subject	(Please tick, if applicable – see section E) Fee Fee Fee type
For drum kit only. Tick if left handed set-up	is required	
Unique learner number (see note)		NCN (see note)
Candidate 5	Please tick if this	is the candidate's first entry
Full name L L L L L L L L L L L L L L L L L L L		· —
Date of birth	Male / Female U M or F	Special needs? [] (Please tick, if applicable – see section E)
Subject L	Subject Grade LLL code LLL	Fee L Fee type L
For drum kit only. Tick if left handed set-up		
Unique learner number (see note)		NCN (see note)
Candidate 6		is the candidate's first entry
Full name L L L L L L L L L L L L L L L L L L L	Male / Female 📖	Special needs?
	M or F Subject Grade	(Please tick, if applicable – see section E) J Fee L Fee type L
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For drum kit only. Tick if left handed set-up.	is required	
For drum kit only. Tick if left handed set-up Unique learner number (see note)	is required	NCN (see note)

Notes

Candidate details

Please refer candidates to trinitycollege.com/ data-protection for information about how Trinity will use their personal data.

Write in each candidate's date of birth and gender. We are required to collect this information for various education and government bodies. This information may be communicated to examiners, exam centres and our results processing service providers for administrative purposes. Tick the box if the candidate has any special needs requirements. See section E. Write in the instrument or subject as it appears in the relevant syllabus (eg Piano,

Write in the grade for each candidate – see table on previous page.

Write in the subject code for each candidate's exam – see table on previous page.

NB No codes have been given for Piano Duet or other group exams: you must use the separate group and duo exams entry form for these candidates.

Show the fee for each candidate, and indicate the type of fee:

F Full fee

E flat Bass).

- H Half-fee re-entry (this must be accompanied by a valid re-entry permit)
- L Late-entry fee (see late-entry procedure at trinitycollege.com/music-regulations)

If information on fees is required, please contact your local representative – details at trinitycollege.com/worldwide. Fees for exams in the UK and Ireland can be found at trinitycollege.com/UK-music-entry

Unique learner number

In the UK, candidates studying for the Government Diplomas are able to submit solo music graded exams towards the Additional/Specialist Learning unit of these qualifications. To enable the transfer of exam data to the relevant bodies, candidates/centres must submit their unique learner number as part of the entry process. For more information explaining how we use your information please see trinitycollege.com/data-protection

National centre number (NCN)

For UK applicants: If you teach your candidates for a school or a college please add the national centre number so that we can pass on the information to the Department for Education, for inclusion in the achievement and attainment tables. This data is passed to the Department for Education in confidence. For more information explaining how we use your information please see trinitycollege.com/data-protection

Fees

If information on fees is required, please contact your local representative – details at trinitycollege.com/worldwide. Fees for exams in the UK and Ireland can be found at trinitycollege.com/UK-music-entry

Cheques should be made payable to Trinity College London.

G Candidate details		
For each candidate, please give th	ne full name as it should appear on the certificate.	Candidate deta
Underline the FAMILY NAME clear		Please refer cand data-protection
Candidate 7	Please tick if this is the candidate's first entry	Trinity will use t
Full name		Write in each ca and gender. We
		this information
Date of birth D D M M Y Y		may be commur
Subject L	Subject Grade Fee type Fee type	centres and our providers for ad
For drum kit only. Tick if left handed se	et-up is required	Tick the box if the
Unique learner number (see note)	NCN (see note)	needs requireme Write in the inst
·		appears in the r
Candidate 8	Please tick if this is the candidate's first entry	E flat Bass). Write in the grad
Full name L L L L L L L L L L L L L L L L L L L		table on previou
Date of birth	Male / Female Special needs? (Please tick, if applicable – see section E)	Write in the sub exam – see tabl
	Subject	NB No codes have
Subject L	Grade Code Fee Fee type	or other group e separate group a
For drum kit only. Tick if left handed se	et-up is required	these candidates
Unique learner number (see note)	NCN (see note)	Show the fee for the type of fee:
Candidate 9	Please tick if this is the candidate's first entry	F Full fee
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		L Late-entry
Date of birth D D M M Y Y	Male / Female Special needs? (Please tick, if applicable – see section E)	at trinityco If information o
Subject L	Subject Grade L Fee Fee type Fee Fee type Tee type Fee type Tee t	contact your loc
For drum kit only. Tick if left handed se		at trinitycollege exams in the UK
•	NCN (see note)	trinitycollege.co
Offique feather fluffiber (see note)	NCIN (see note)	Unique learner In the UK, candi
Candidate 10	Please tick if this is the candidate's first entry	Government Dip
Full name L		solo music grad Additional/Spec
Date of birth	Male / Female Special needs?	these qualificati of exam data to
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Subject L	Grade Code Fee Fee type	unique learner r process. For mo
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Unique learner number (see note)	NCN (see note)	National centre
Candidate 11	Disease high if their is the same district first surhus.	For UK applicant
	Please tick if this is the candidate's first entry	for a school or a national centre
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Subject	Subject Grade L Fee Fee type Fee Fee type Fee t	to the Departme
		how we use you
For drum kit only. Tick if left handed se	, ,	trinitycollege.co
Unique learner number (see note)	│ NCN (see note) │	Fees If information o
Candidate 12	Please tick if this is the candidate's first entry	please contact y
Full name L L L L L L L L L L L L L L L L L L L		details at trinity for exams in the
	Male / Female L	at trinitycollege
D D M M Y Y	M or F (Please tick, if applicable – see section E)	Cheques should College London
Subject L	Grade Code Fee Fee type	•
For drum kit only. Tick if left handed se	et-up is required	If you are e 12 candidat
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		should be st
Add up the total fees for these entries	s and carry forward the amount to the inside page. c/fwd	form and se
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If you teach your candidates ollege please add the mber so that we can pass to the Department for usion in the achievement les. This data is passed for Education in re information explaining nformation please see data-protection

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