

Trinity College London

Cookie Policy

Use of cookies

A cookie is a small piece of information sent by a web server to a web browser, which enables the server to collect information from the browser. You can find out more about the use of cookies below and on www.allaboutcookies.org. We use "personalisation" cookies to identify you when you visit the Websites (where you have given your consent) and to keep track of your browsing patterns and build up a demographic profile. We use "analytics" cookies to understand who has seen which of the pages on the Websites and to determine the most popular areas of the Websites so that we can improve and develop the Websites.

Our use of cookies also allows registered users to be presented with a personalised version of the Websites and have access to information about their account.

We may also use "social media" cookies to personalise your interaction with third party social media platforms such as Twitter and Facebook where our Website uses such features. Such cookies recognise users of these social media sites when you view social media content on our Website. They also allow you to quickly share content across media, through the use of simple 'sharing' buttons.

No personal information is stored in the cookies that are issued by the Websites - with the exception of Hubspot cookies which can be removed at any time, if you wish, via your browser settings. The value stored in all other cookies is an anonymous identifier, which is not linked to any other personal information you may give us during your visit.

If you do not wish to receive these cookies you can disable them in your browser, though doing so may affect the functionality of our Websites. Please refer to your browser instructions or help screen to learn more about how to do this. However, should you decide to disable any cookies we place on your computer you may not be able to use certain services or facilities on the Websites. Switching off cookies will restrict your use of the Websites.

- For further information about cookies used on Trinity's websites, please see the details below or contact us at dpo@trinitycollege.com.

Trinity College London website cookies

trinitycollege.com

Cookie name	Ownership	Purpose
PHPSESSID	Trinity	Tracks the user's session state.
WASP2_FLAG	Trinity	Stores user website details encrypted
WASP2_USER	Trinity	Stores user access details encrypted

trinityrock.com

Cookie name	Ownership	Purpose
UUID	Trinity	Tracks the user's session state.
has_js	Trinity	Determines if the user has JavaScript enabled.

artsaward.org.uk

Cookie name	Ownership	Purpose
PHPSESSID	Trinity	Tracks the user's session state.
WASP2_FLAG	Trinity	Stores user website details encrypted
WASP2_USER	Trinity	Stores user access details encrypted

Exam booking websites

- seltbooking.trinitycollege.co.uk
- musicbooking.trinitycollege.co.uk

Cookie name	Ownership	Purpose
OEPOPUPMSG	Trinity	To control user alert message about ID and payment card details
remember-me	Trinity	To remember the user
JSESSIONID	Trinity	To track the user's session state.
uniqueid	Trinity	To temporarily hold an exam slot for 15 minutes.
org.springframework.web.servlet.i18n.CookieLocaleResolver.LOCALE	Trinity	Tracks the user's location.
OEOCKIEMSG	Trinity	Stores the user's decision about accepting cookies.
wb48617274, AWSELB	Trinity	To manage server traffic through load balancer.

TOL (Siebel)

Cookie name	Ownership	Purpose
sn	Trinity	Tracks the user's session state.
start.swe	Trinity	The auto-login cookie underlies the Remember My User ID and Password feature
WASP2_FLAG	Trinity	Stores user website details encrypted
WASP2_USER	Trinity	Stores user access details encrypted

Trinity Learning Portal (Totara)

Cookie name	Ownership	Purpose
TotaraSession	Trinity	Tracks the user's session state.

Trinity Results Verification (TRV)

Cookie name	Ownership	Purpose
WASP2_FLAG	Trinity	Stores user website details encrypted
WASP2_USER	Trinity	Stores user access details encrypted

VLE (Moodle)

- support.trinitycollege.co.uk (Trinity Support VLE)
- arts-support.trinitycollege.co.uk (Arts Support VLE)

Cookie name	Ownership	Purpose
MoodleSession	Trinity	Tracks the user's session state.

Trinity College London Italy website cookies

www.trinitycollege.it

Cookie name	Ownership	Purpose
csrftoken	BCelt	Security (prevent cross-site request forgery).
displayCookieConsent	BCelt	Stores the user's decision about accepting cookies.

bcelt.trinitycollege.it (VLE)

Cookie name	Ownership	Purpose
csrftoken	BCelt	Security (prevent cross-site request forgery)
displayCookieConsent	BCelt	Stores the user's decision about accepting cookies.
MoodleSession	BCelt	Manage user session (authentication)

newsletter.trinitycollege.it (mailing system)

Cookie name	Ownership	Purpose
PHPSESSID	BCelt	Manage user session (authentication)
cookieconsent	BCelt	Stores the user's decision about accepting cookies.

Third party cookies used across Trinity websites

Cookie name	Ownership	Purpose
__ga	Google Analytics	Used to distinguish users.
__gid	Google Analytics	Used to distinguish users.
__gat	Google Analytics	Used to throttle request rate.
AMP_TOKEN	Google Analytics	Contains a token that can be used to retrieve a Client ID from AMP Client ID service. Other possible values indicate opt-out, inflight request or an error retrieving a Client ID from AMP Client ID service.
__gac_<property-id>	Google Analytics	Contains campaign related information for the user. If you have linked your Google Analytics and AdWords accounts, AdWords website conversion tags will read this cookie unless you opt-out. Learn more.
__utma	Google Analytics	Used to distinguish users and sessions. The cookie is created when the javascript library executes and no existing __utma cookies exists. The cookie is updated every time data is sent to Google Analytics.
__utmt	Google Analytics	Used to throttle request rate.
__utmb	Google Analytics	Used to determine new sessions/visits. The cookie is created when the javascript library executes and no existing __utmb cookies exists. The cookie is updated every time data is sent to Google Analytics.
__utmc	Google Analytics	Not used in ga.js. Set for interoperability with urchin.js. Historically, this cookie operated in conjunction with the __utmb cookie to determine whether the user was in a new session/visit.
__utmz	Google Analytics	Stores the traffic source or campaign that explains how the user reached your site. The cookie is created when the javascript library executes and is updated every time data is sent to Google Analytics.
__utmv	Google Analytics	Used to store visitor-level custom variable data. This cookie is created when a developer uses the setCustomVar method with a visitor level custom variable. This cookie was also used for the deprecated _setVar method. The cookie is updated every time data is sent to Google Analytics.

Cookie name	Ownership	Purpose
hjClosedSurveyInvites	Hotjar	This cookie is set once a visitor interacts with a Survey invitation modal pop-up. It is used to ensure that the same invite does not re-appear if it has already been shown.
_hjDonePolls	Hotjar	This cookie is set once a visitor completes a Poll using the Feedback Poll widget. It is used to ensure that the same Poll does not re-appear if it has already been filled in.
_hjMinimizedPolls	Hotjar	This cookie is set once a visitor minimizes a Feedback Poll widget. It is used to ensure that the widget stays minimized when the visitor navigates through your site.
_hjDoneTestersWidgets	Hotjar	This cookie is set once a visitor submits their information in the Recruit User Testers widget. It is used to ensure that the same form does not re-appear if it has already been filled in.
_hjMinimizedTestersWidgets	Hotjar	This cookie is set once a visitor minimizes a Recruit User Testers widget. It is used to ensure that the widget stays minimized when the visitor navigates through your site.
_hjDoneSurveys	Hotjar	This cookie is set once a visitor completes a survey. It is used to only load the survey content if the visitor hasn't completed the survey yet.
_hjIncludedInSample	Hotjar	This session cookie is set to let Hotjar know whether that visitor is included in the sample which is used to generate Heatmaps, Funnels, Recordings, etc.
_hjShownFeedbackMessage	Hotjar	This cookie is set when a visitor minimizes or completes Incoming Feedback. This is done so that the Incoming Feedback will load as minimized immediately if they navigate to another page where it is set to show.

Cookie name	Type	Ownership	Purpose
__hstc	Consent banner	Hubspot	The main cookie for tracking visitors. It contains the domain, utk (see below), initial timestamp (first visit), last timestamp (last visit), current timestamp (this visit), and session number (increments for each subsequent session).
hubspotutk	Consent banner	Hubspot	This cookie is used for to keep track of a visitor's identity. This cookie is passed to HubSpot on form submission and used when de-duplicating contacts.
__hssc	Consent banner	Hubspot	This cookie keeps track of sessions. This is used to determine if we should increment the session number and timestamps in the __hstc cookie. It contains the domain, viewCount (increments each pageView in a session), and session start timestamp.
__hssrc	Consent banner	Hubspot	Whenever HubSpot changes the session cookie, this cookie is also set to determine if the visitor has restarted their browser. If this cookie does not exist when HubSpot manages cookies, it is considered a new session.
messagesUtk	Consent banner	Hubspot	This cookie is used to recognize visitors who chat with you via the messages tool. If the visitor leaves your site before they're added as a contact, they will have this cookie associated with their browser. If you have a history of chatting with a visitor and they return to your site later in the same cookie browser, the messages tool will load your conversation history with that visitor. Learn more here.
__hs_opt_out	Essential/necessary	Hubspot	This cookie is used by the opt-in privacy policy to remember not to ask the visitor to accept cookies again. This cookie is set when you give visitors the choice to opt out of cookies.
__hs_do_not_track	Essential/necessary	Hubspot	This cookie can be set to prevent the tracking code from sending any information to HubSpot. Setting this cookie is different from opting out of cookies, as it still allows anonymized information to be sent to HubSpot.
__hs_testcookie	Essential/necessary	Hubspot	This cookie is used to test whether the visitor has support for cookies enabled.
hs_ab_test	Essential/necessary	Hubspot	This cookie is used to consistently serve visitors the same version of an A/B test page they've seen before.
<id>_key	Essential/necessary	Hubspot	When visiting a password-protected page, this cookie is set so future visits to the page from the same browser do not require login again. The cookie name is unique for each password-protected page.
hs-messages-is-open	Essential/necessary	Hubspot	This cookie is used to determine and save whether the chat widget is open for future visits. It resets to re-close the widget after 30 minutes of inactivity.
hs-messages-hide-welcome-message	Essential/necessary	Hubspot	This cookie is used to prevent the welcome message from appearing again for one day after it is dismissed.
__hsmem	Essential/necessary	Hubspot	This cookie is set when visitors log in to a HubSpot-hosted site.

Cookie name	Ownership	Purpose
Flurry	App Store/ Google Play	Analytics, crash reporting, collects user session times, device details, user details, logs custom events
Fabric		Analytics, crash reporting, collects user session times, device details, user details, logs custom events, deploy beta
AWS		Push notifications, tracks individual device installs and log-ins, can be expanded with analytics, crash reporting
GCM/Firebase		Implements push notifications, tracks individual device installs and log-ins, can be expanded with analytics, crash reporting
Apple Push Notification Services		Push notifications, tracks individual device installs and log-ins, can be expanded with analytics, crash reporting

Document Owner and Approval

The Online Content Manager, Commercial, Marketing and Communications is the owner of this document and is responsible for ensuring that this policy document is reviewed in line with the review requirements.

This policy was approved by Trinity's Executive on 11 May 2018 and is issued on a version controlled basis.

Document History				
	Details of Amendments	Date	Owner	Approved
0.1	Policy updated to incorporate GDPR requirements	10 May 2018	Online Content Manager, Commercial, Marketing and Communications	11 May 2018
0.2	Information about Hubspot cookies added Trinity Italy website cookie details added	21 May 2018	Online Content Manager, Commercial, Marketing and Communications	Cookie details updated
0.3	Apple App Store and Google Play cookie details added	24 May 2018	Online Content Manager, Commercial, Marketing and Communications	Cookie details updated
0.4	Hubspot cookie information updated and Trinity 'weCookie' details removed.	3 December 2018	Online Content Manager, Commercial, Marketing and Communications	Cookie details updated