

**ESOL Skills for Life – Entry 2**

**Marked learner work**

Below is an example of a candidate's responses to the ESOL Skills for Life Entry 2 Writing test followed by the marks and rationales from the marker.

All names and personal data have been changed or removed.

**Task 1**

You want to join a job agency. Complete the form below.

Write about 40 words.

<b>Marsfield Job Agency Registration Form</b>	
<b>Personal details</b>	
Title (please circle)	<input checked="" type="radio"/> Mr   Mrs   Miss   Ms   Other
Family name	Smith
<b>Availability (please tick all that apply)</b>	
I want to work	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time
I can work	<input checked="" type="checkbox"/> In the morning <input type="checkbox"/> In the evening
	<input checked="" type="checkbox"/> In the afternoon <input type="checkbox"/> At night
<b>Employment information</b>	
Where do you work now? Describe your job.	I am working at restaurant and my job is to cook the dish and prepare for my customer.
What job would you like in the future?	I would like to become head manager so I can help what restaurant needs.

**Task 2**

You are moving to a new home and need your friend's help.

Write an email to your friend.

Write about:

- ▶ your new home
- ▶ your moving plans **and**
- ▶ ask your friend to help.

Write about 80 words.

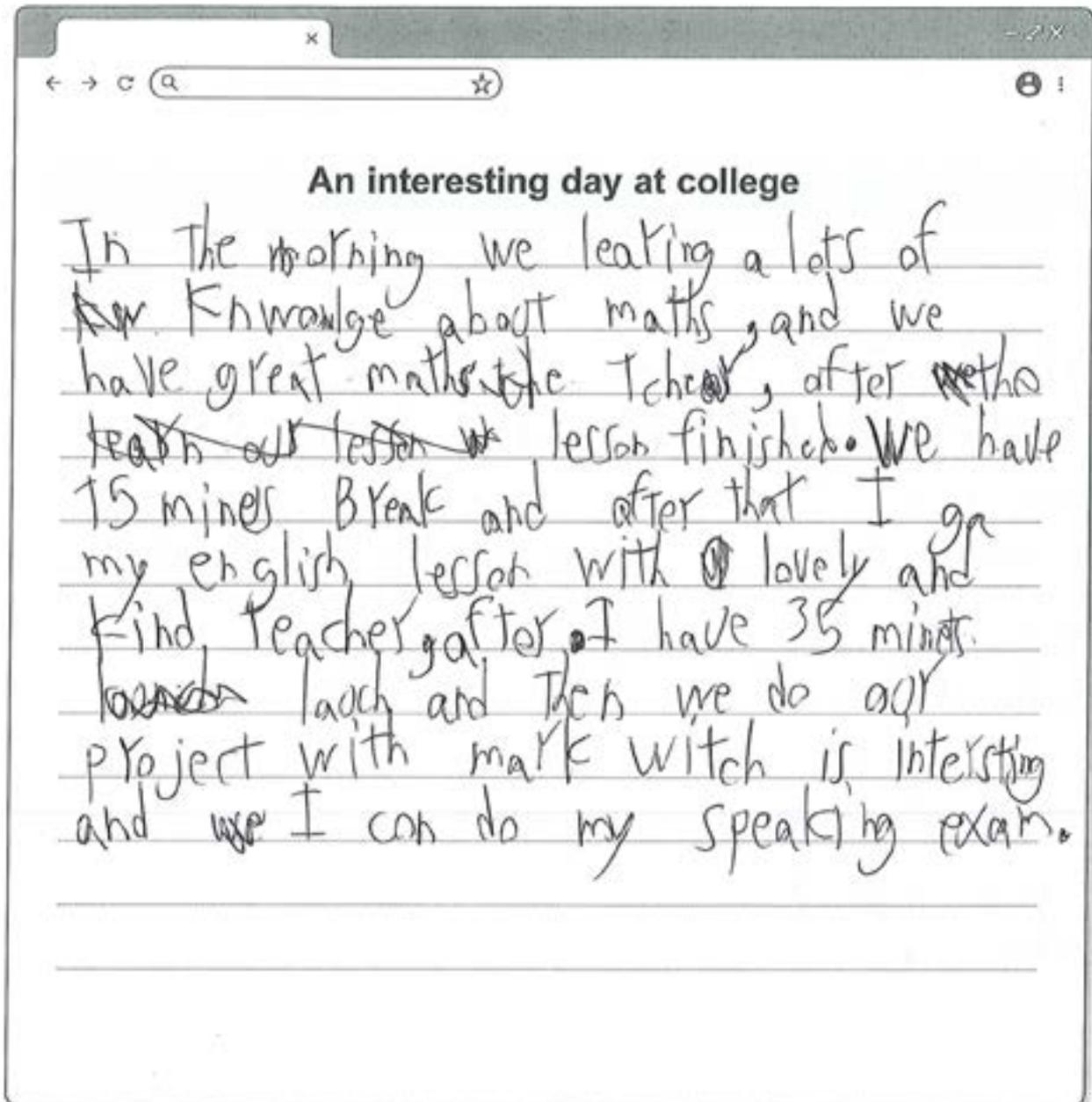
The image shows a screenshot of an email client window. The 'To:' field contains 'a.person@email.com' and the 'Subject:' field contains 'Moving home'. The body of the email is handwritten in black ink on a white background with horizontal lines. The text reads: 'Hi ali.', 'I just got my new home, and I moving to new house about 2 weeks.', 'I would like you to came to my house, and help me to move my stuff.', 'I also have a huge bag of clothes, that I need to get throw away on', 'I would love to see you.', 'King regards', and 'John'. At the bottom left of the window, there are three small icons: a left-pointing arrow, a pencil, and a circle with a dot inside.

**Task 3**

New students want to know about student life at your ESOL college.

Write a short article for your college's website about an interesting day you had.

Write about 80 words.



Candidate marks and rationale

	Assessment criteria	Mark	Rationale
<b>Task 1 – Form</b>			
2.1	Record personal details in a form correctly	4	All the form is completed in an appropriate way, and the communicative aim is achieved.
<b>Task 2 – Email</b>			
1.1	Present information in an appropriate format for the intended audience	4	The text uses an appropriate format. Bullet points are covered, albeit briefly with reference to new home.
1.2	Construct simple and compound sentences correctly	3	There are examples of compound sentences using 'and' as well as a relative pronoun. There are errors with basic verb forms (I moving) and when attempting more complex structures.
1.3	Use adjectives correctly	2	Apart from 'new', the only adjective used is 'huge'.
1.4	Use punctuation correctly	3	Commas and full stops are used correctly. There are no uses of question marks or commas in a list.
1.5	Use upper- and lower-case letters correctly	3	Capital letters are used at the start of sentences. There is one incorrect use of a proper noun and no other proper nouns used.
1.6	Spell words correctly	3	Most words are spelt accurately. 'King' is used instead of 'Kind' and there is a possible spelling error with 'came' though this may be grammatical.

Candidate marks and rationale (continued)

Assessment criteria	Mark	Rationale
<b>Task 3 – Article</b>		
1.1 Present information in an appropriate format for the intended audience	4	The candidate has written an article, but it does not refer to a particular day. The candidate describes a typical day.
1.2 Construct simple and compound sentences correctly	4	There is limited control of simple structures. Some compound sentences are used with the conjunction 'and'.
1.3 Use adjectives correctly	4	Four different adjectives are used appropriately.
1.4 Use punctuation correctly	3	Commas and full stops are mostly used correctly. There are no uses of question marks or comma for lists.
1.5 Use upper- and lower-case letters correctly	2	Capital letters for proper nouns and at the start of sentences are used inconsistently. There is no correct use of a capital letter at the start of a proper noun.
1.6 Spell words correctly	2	There are a lot of spelling errors though these do not impede understanding.