# ESOL Skills for Life Level 2 - Writing



## Sample Paper 1

Your full name:		
(BLOCK CAPITALS)		
Candidate number:		 
Centre number:		
Exam date:	 	 

Time allowed: 110 minutes

- Write your name, candidate number, centre number and exam date on the front of this exam paper.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ This exam paper has **four** tasks. Complete **all** tasks.
- You may highlight parts of the exam paper with a highlighter pen.
- Write your answers on the exam paper.
- Use only blue or black pen for your answers.
- Do all rough work on the exam paper. Cross through any work you do not want marked.
- You must not use pencil, erasable pen or correction fluid.
- You must not use a dictionary in this exam.
- You must not take this exam paper out of the exam room.

#### For examiner use only

Examiner initials	Examiner number

### Planning section

For this exam you must show you know how to plan your writing. Use this section to plan your answer to one or two of the tasks in this exam paper. Remember, you **must** plan at least one answer in this box.

Use this box to plan your answers.

#### Task 1

You recently completed a computer course at your local college. The college has asked you to report on the course by completing the form below.

Write about 200 words in total for the form.

COURSE DETAILS	I EXPECTED	PROBLEMS
Word-processing	Advanced functions	Too basic - not useful
Databases	Basic use	Too fast – difficult to understand
Email communication	Advanced	No problems – good
Course tutor	Knowledgeable and experienced	Friendly, but this was his first course!

REPORT ON COURSE				
Name				
Course completed				
Date				
Outline your expecta	ations of the course			
NB The form continues overleaf				

Outline your experience of the course				
Would you reco	ommend this course to others?			
Signed Date				

Write a review about a local tourist attraction for your college website.				
Write about 250 words.				


#### Task 3

Write about 200 words.

You recently had to travel by train to an important meeting. There were problems with the journey. Write a letter to the train company, explaining what went wrong and telling them what action you want them to take.

#### Task 4

You have passed your driving test and want to tell your friend your good news. Write an email to your friend, telling him or her how you feel, and suggest what you cold do together to celebrate.

Write about 100 words.

Τ	
	friend@email.com
Subject:	Driving test
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