

## Exam Room Requirements

### Exam Room

The room must have sufficient space for candidates to be able to perform effectively and accommodate the instruments/equipment included in the centre's timetable. This must also include space for a good sized table or desk and chair for the examiner which the centre must also provide. Mains power supply is needed, and extension leads may be required depending on the position of equipment related to the power supply.

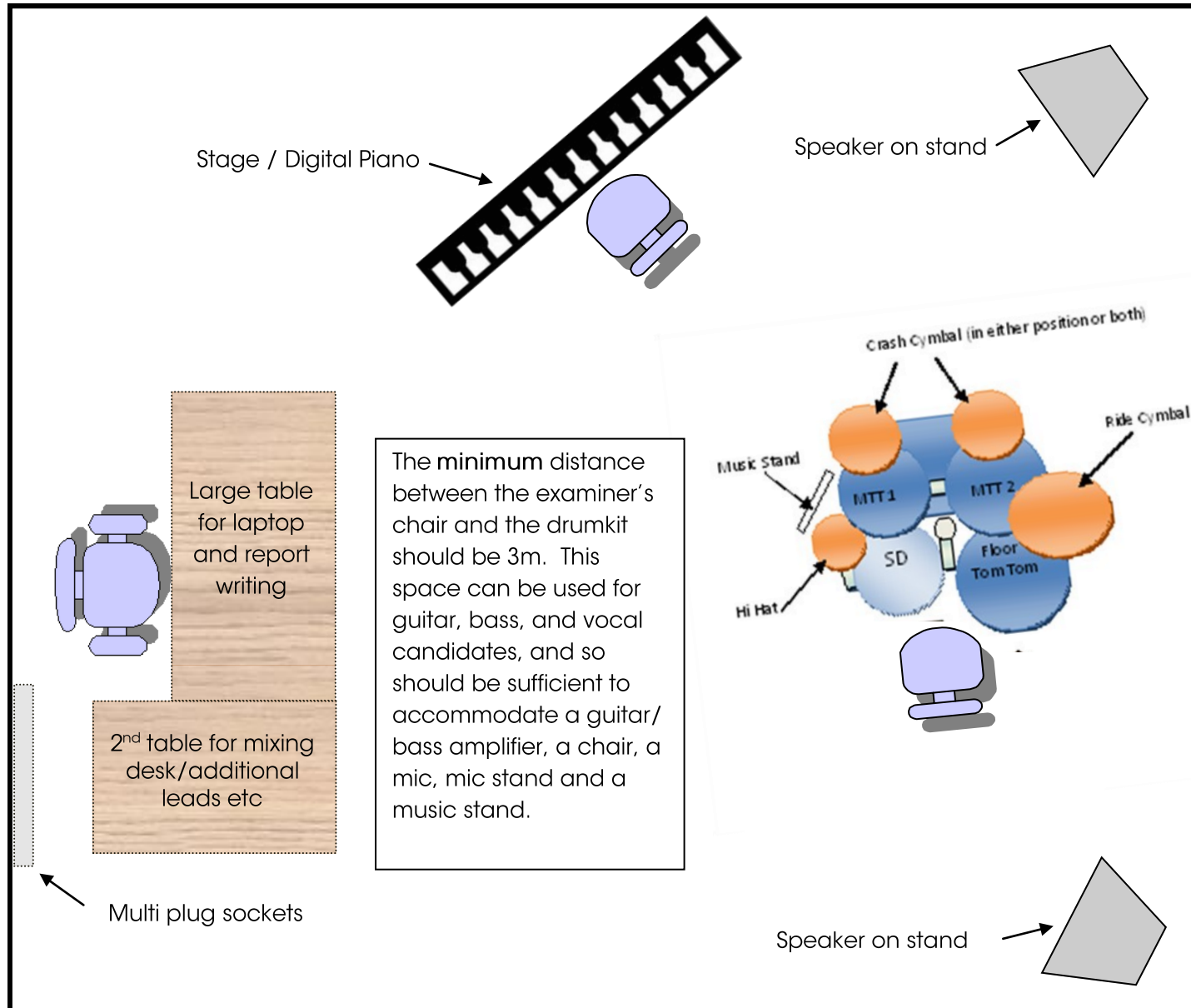
There should be a waiting area for candidates and accompanying teachers/adults and preferably a separate warm up area. If the exam room is not sound proof it should be a good distance from the waiting /warm up area so that sound does not carry.

Venues must meet Health and Safety requirements as set out in national legislation. Facilities at the venue should comply with the Disability Discrimination Act.

### Equipment required

This will be provided by the Venue - this list may be modified depending on which instruments are entered at a session

Amplifiers suitable for Bass, Guitar, Keyboards and Vocals  
CD Players, speakers /sound system for backing tracks  
Digital piano  
Jack to jack and mic leads  
Table, chairs and music stand  
Vocal microphone and adjustable microphone stand  
Adjustable piano stool  
A good quality drum kit which comprises:  
Snare Drum with adjustable drum kit size stand  
Toms (three minimum) high/medium/low  
Bass drum (18-22")  
Hi-hat (12-14")  
Ride cymbal(18-22")  
Crash symbol I (14- 18")



### Trinity Rock & Pop suggested room set up - Notes:

The diagram below shows a possible room set up. The actual set up will obviously depend on the position of the door(s) and the size of the room, but there are some important points which should be followed in all cases:

1. **The drumkit** should be set up so that the candidate is facing sideways to the examiner, and not facing the examiner. This position allows the examiner to see the candidate's feet and hands, and the ride cymbal.
2. There should be at least 3m, and preferably more, between the examiner's chair and the nearest part of the drumkit to enable a good balance of sound between the drumkit and the backing tracks.
3. **The stage /digital piano** should be positioned so that the candidate is facing sideways to the examiner, and not facing the examiner. It is vital that the examiner can see the keys of the instrument.
4. **Speakers** should be raised on speaker stands in the corners of the room, and should be able to be rotated as necessary towards candidates so that they can hear backing tracks clearly. It is perfectly acceptable for centres to provide additional foldback speakers for drumkit candidates, or for candidates to use headphones for backing tracks, but please note that in all exams, the examiner will play the backing tracks.
5. **Guitar, bass, and vocals candidates** must have sufficient space in the room to place an amplifier, a chair, a music stand, a microphone and a microphone stand without having to move the drumkit or the digital piano. There must be at least 2m between the position of guitar, bass, and vocals candidates and the examiner's table.
6. **The examiner's table** should be of sufficient size to accommodate paperwork and a laptop computer and have space for the examiner to write the report; a second table to the side of the desk is useful to place a mixer/CD player etc.
7. **Power points** should be situated near the examiner's table; and/or an extension cable with at least 4 sockets should be provided. It is preferable that leads do not go across the main floor area, but if this is unavoidable then all leads should be taped securely to the floor.
8. **Stereo leads of good quality** should be provided by the centre to connect the examiner's laptop to the sound system (i.e. one end must be a small phono jack plug to fit into the headphone socket on the examiner's laptop).
9. **The examiner's chair** – if possible, the centre should provide an office type with adjustable height and swivel facility.
10. **If a recording studio** with no natural light, then an additional table lamp may need to be provided for the examiner.