

ESOL Skills for Life – Level 1

Marked learner work

Below is an example of a candidate's responses to the ESOL Skills for Life Level 1 Writing test followed by the marks and rationales from the marker.

All names and personal data have been changed or removed.

Task 1

You recently started working at Bailmore College.

The college wants to reward good performance each month and needs your ideas.

Complete the Employee of the Month Suggestions Form.

You should use the box below to plan your response. You **must** plan for **at least one** task.

Write about 150 words.

Planning notes

BAILMORE COLLEGE

Employee of the Month Suggestions Form

Nominate a colleague and describe your experience of working with him/her.

I would like to nominate my colleague from Bailmore college, ~~employee~~^{student} of the Month Sara.

Sara is a hard^{work} and responsible student. She attended class regularly and ~~her~~^{she} did all tasks in the class which was ~~in~~ necessary to done. Sara always asked questions to teacher if doesn't understand and helped me to understand better if I still struggled with the task, because I was ~~sitting~~^{sat} next to her. She was ~~good~~ brilliant helper to everyone in the class; because, ~~Sara~~ ~~in~~ ~~was~~ good on spelings; ~~which~~ ~~was~~ vocabulary and punctuations.

Sara was a responsible student, she was staying after class with me around a twenty, thirty minutes, just ~~to~~^{for} helped me, ~~in~~ ~~was~~ ~~appreciation~~ it was amazing. After that we become a good friends also.

Please provide suggestions of how we can reward good performance each month.
Give reasons.

Every Month college have a great student. The Baulmore Collage have very talanted people who can ~~gi~~ show a good performance and that is a good reason to give a reward.

From that point, if college every Month can reward good performance, it's will be good motivation for students.

In my opinion rewarding would be gread to give a gift cand. Gift cards should be mentioned from different shops.

Many thanks for your feedback.

Task 2

You ordered some new furniture online and received confirmation that it would arrive within five working days.

Unfortunately, the furniture has not arrived, and you need it for a special occasion.

Write an email to the furniture company.

Write about:

- ▶ your disappointment with the service
- ▶ the inconvenience this has caused **and**
- ▶ ask for some compensation.

You should use the box below to plan your response.

Write about 150 words.

Planning notes

- ↗ ✕

To:

Subject:

~~Hi~~ Good morning! My name is Amy.
 I ordered a furniture, ~~I need~~ ^{four} picnic plastic
~~four~~ tables and twenty plastic chairs for
 my ~~sons~~ child's birthday party. Unfortunately,
 the furniture has not arrived.

The furniture I need it for a special
 occasion, but your company let me down,
 because everything was planned and ordered
 for that specific tables and chairs and
 now I struggled with my other orders. I
 had a mesurment from tables that's why for
 me was important these tables.

Your company ~~was~~ responding^{ed} late as
 well, which gives less time for me. I felt
 dissapointed, ~~hopfully~~ you

I really hope you will respond as
 quick you can and help me found a
 best solution.

I will appreciate ^{from} ~~if~~ your company
 refund. ~~If~~ ^{That} ~~I will~~ ~~get~~ refund will be very
 helpful, I could ~~use~~ use other company

to order my furniture with the same day delivery. I will be more appreciate if your company could give me a gift ~~card~~ card for the next shopping, because, I'm not a new costumer on your shop and I like shopping ~~with~~ in this company, I don't want to be upsed for one mistake.

For my compensation I would like to have a gift card or a voucher.

Thanks.

Regards

Amy
✓

Task 3

You work in a secondary school. Write a report about the use of social media explaining the advantages, outlining potential issues and making recommendations for students.

You should use the box below to plan your response.

Write about 250 words.

Planning notes

Secondary school :

- advice for students to use social media.
- explain to students how bad can be social media.
- issues to use social media in wrong apps.
- recommendation for students, how better to use social media.

Report on social media

These days social media is ~~very~~ affect everyone, especially teenagers.

The students have to know more about social media. They have to know how is more safety to use internet for home works and private peer group discasions with no harming each other or bullying others.

The secondary school students are teenagers who is easy to manipulate and their are quick follow to peers pressure.

That's why social media is important to their lifes. ~~But~~ First off all ~~they~~ teenagers have to know where to ask for help. Secondly, teenagers have to understand, in social media everything is not true, it can be false.

Finally teenagers have to be careful with apps which they download. Chat with the peers can be dangerous, because, sometimes they push to each other to do wrong things. ~~Somebody~~ in The school ^{staff} have to explain them how to block chat and report. The school staff have to be qualifaid.

Students have to feel safety in the school and after school, and they have to feel safe when use social media.

For better using social media need to talk more often. ~~If this is~~ ~~if not~~ When showing and explaining regularly things what to do ~~at~~ and where to go for help, or where to find a help, children can memorize better and feel more confident.

Teenagers have to know there are people who can help, if they don't have a help from home, because, lots of families don't know how to control social media, they always can talk to school.

School is provided with lots of information and also with qualified staff. ~~It is~~ School should always have a lots of leaflets and posters available for students any time to pick them up. Anyway, to use less social media is the best.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no vertical margin lines or other markings present. The paper appears to be a standard notebook page.

Candidate marks and rationale

	Assessment criteria	Mark	Rationale
Plan			
1.1	Plan text for a specific purpose	4	A fairly detailed and relevant plan is produced for Task 3.
Task 1 – Form			
2.1	Produce content appropriate to purpose	2	The candidate has misunderstood the task as they have commented on a student, rather than an employee. Only some of the details are relevant.
2.4	Use grammar correctly	2	There are some attempts to use Level 1 grammar, such as conditionals, but forms are often inaccurate.
2.5	Use punctuation correctly	2	Punctuation is limited to commas and full stops. One semi-colon is used incorrectly. 'Month' is incorrectly capitalised several times.
2.6	Spell words accurately	3	There are some errors but none which impede understanding.
3.1	Complete a form with open and closed responses correctly	3	Although the responses to the two questions are off track, the account includes a description of the candidate's experience of being in class with the nominee and suggestions for a reward partially addressing the prompt.

Candidate marks and rationale (continued)

	Assessment criteria	Mark	Rationale
Task 2 – Email			
2.1	Produce content appropriate to purpose	3	The complaint is explained in a reasonably clear way but the request for compensation could be expressed more concisely.
2.2	Use appropriate language for a given task	2	The salutation and closing were insufficiently formal. Attempts at fixed formal expressions such as 'I would appreciate' were unsuccessful.
2.3	Sequence text in a logical sequence for purpose	3	The email was organised into paragraphs. However, there was little use of discourse markers to assist the reader.
2.4	Use grammar correctly	2	There are frequent errors with few examples of Level 1 grammar. These included: word order, countable/uncountable nouns, verb forms, subject/verb agreement.
2.5	Use punctuation correctly	2	Range is limited to commas and full stops. There are some very long sentences formed by adding commas after each clause. This is most noticeable in the penultimate paragraph.
2.6	Spell words accurately	3	Spelling is generally well controlled but some lexical choices are inappropriate.

Candidate marks and rationale (continued)

	Assessment criteria	Mark	Rationale
Task 3 – Report or Article			
2.1	Produce content appropriate to purpose	2	The prompt is not fully addressed as the main focus is on potential issues of social media with the advantages only mentioned briefly and recommendations not expressed clearly.
2.2	Use appropriate language for a given task	3	The register and lexis are generally appropriate.
2.3	Sequence text in a logical sequence for purpose	2	Paragraphs are used but it is difficult to follow the development of the report. It is not clear what the topic of each paragraph is.
2.4	Use grammar correctly	2	Frequent errors are made which make some parts hard to follow.
2.5	Use punctuation correctly	2	Punctuation is limited in range. Some sentences contain multiple commas.
2.6	Spell words accurately	2	There are noticeable errors throughout which make some parts hard to follow.

The candidate scores 44/72 (Fail). The pass mark is 48/72.