

MUSIC TIMETABLES

A standard start time is anywhere between 9:00 and 10:00am. The examiner will arrive 30 minutes before the first exam.

An examiner may work for no more than 2 hours without a 15 minute break. A one hour lunch break should be timetabled after no more than 3.5 hours. The maximum exam time allowed per day (not including breaks) is 6.5 hours. For a full day of exams, a one hour lunch break and 15 minute breaks in mid-morning and mid-afternoon should be included. This is illustrated in the following example:

SAMPLE TIMETABLE

EXAMS	BREAKS
09:00-11:00	11:00-11:15
11:15-12:45	12:45-13:45 (lunch)
13:45-15:15	15:15-15:30
15:30-17:00	

The total number of hours an examiner spends at the centre in one day should not exceed 8 hours. This includes both examining time and breaks. Deviations from this standard must be cleared with Trinity no less than four weeks in advance of the exam date.

Timetable the exams so that they are grouped by syllabus/instrument family. Up to date timings for each music exam are shown on the next page and are included in the appropriate syllabus. Extra time may be required for SEND candidates as advised by Trinity's SEND team trinitycollege.com/music-csn. This should be added to the timetable as required.

When examiners change venue during the day, for instance when visiting a school or moving room for the afternoon, the necessary packing/unpacking and travel time must be allowed for and not taken out of the examiner's breaks.

EXAM TIMINGS (MINUTES)

LEVEL	Piano	Drum kit and percussion	Harp Organ Rock & Pop exams Electronic keyboard	Brass Guitar Strings Singing Woodwind
GRADE EXAMS				
Initial	10	13	13	11
Grade 1	11	15	13	13
Grade 2	11	15	15	13
Grade 3	12	16	15	13
Grade 4	16	21	20	18
Grade 5	16	21	20	18
Grade 6	22	27	25	23
Grade 7	22	27	25	23
Grade 8	27	32	30	28
SOLO AND GROUP CERTIFICATE EXAMS				
Foundation	13	13	13	13
Intermediate	23	23	23	23
Advanced	33	33	33	33
DIPLOMAS				
ATCL Performance	40	40	40	40
LTCL Performance	45	45	45	45
FTCL Performance	50	50	50	50
ATCL Teaching	40	40	40	40
LTCL Teaching	60	60	60	60