

ESOL Skills for Life

Level 1 – Writing



Sample paper 3

Your full name:.....
(BLOCK CAPITALS)

Candidate number:.....

Centre number:.....

Exam date:.....

Time allowed: 110 minutes

- ▶ Write your name, candidate number, centre number and exam date on the front of this exam paper.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ Please complete **all four** tasks.
- ▶ Write your answers in blue or black pen on the exam paper.
- ▶ You must not use pencil, erasable pen or correction fluid on the exam paper.
- ▶ You must not use a dictionary in this exam.

For examiner use only

Examiner initials	Examiner number

Planning section

For this exam you must show you know how to plan your writing. Use this section to plan your answer to one or two of the tasks in this exam paper. Remember, you **must** plan at least one answer in this box

Use this box to plan your answers.

Task 1

Your college common room is in bad condition and you think it needs some repairs and re-painting. Complete the form below.

Write about 150 words in total for the form.

[illegible]

Turn over page

Please outline what action is needed.

Please explain the benefits of taking the action described.

Task 2

Write an article for your teacher on the subject of parks and green spaces in your area. Describe the most popular and explain why they are popular. Suggest ways the other parks and green spaces could be improved.

Write about 250 words.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Turn over page

Task 3

Your new laptop stopped working so you have sent it away to be repaired. A month has passed and the manufacturer has still not been in touch. Write an email to the company expressing your concern and asking them to resolve the problem quickly.

Write about 150 words in your email.

[illegible]

Turn over page

A large rectangular box with a solid black border, containing 25 horizontal dotted lines for writing. The lines are evenly spaced and extend across the width of the box.

Task 4

You want to meet a friend for a coffee. Send him/her an email suggesting a time and place. Explain why you can't meet at lunch time.

Write about 80 words.

To:	friend@email.com
Subject:	Meet for coffee?
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End of exam

