

## ESOL Skills for Life (QCF) – Level 1 Speaking and Listening sample prompts

### Role plays

1. I am your manager. Our company is expanding and we're thinking of moving to a bigger office in your town. I would like your ideas.
2. I am your manager. A student has a work placement at our company for one week. We need to plan a programme for the week and I need your help.
3. I am your manager. A new member of staff is joining the department next week and I need you to help them on their first day.
4. I am your manager. We work in a hotel. We are planning to change the staff uniform. I need your help.
5. I am your manager. We want to reward staff for their good work. I need your ideas about this.
6. I am your manager. I want to improve our work space. I need your help with ideas.
7. I am your manager. The company is expanding and I need your ideas about how to attract more staff to work here.
8. I am your manager. A popular colleague is retiring next month after 40 years at the company. I need your ideas about how the company should thank them.

### Group discussions

1. You all want to get fitter. Talk about different ways of improving your fitness. Negotiate and plan how to help each other be more physically active.
2. You want to go on holiday with your family or friends. Talk about different ways of researching the best places to go on holiday. Negotiate and plan how to help each other find out more about places and cities.
3. You are all in the same class and feel you're getting too much homework. Talk about the best ways to manage your studies. Negotiate and plan how to solve this problem.
4. Some new students are coming to your college. Talk about the best ways to help new students when they first start at your college. Negotiate and plan some ways which would help these students settle in at your college quickly.
5. You would all like more opportunities to practise English conversation. Talk about the best ways of improving spoken English. Negotiate and plan some ways to get some speaking practice.
6. You all want to find a part-time job. Talk about the different ways of finding work. Negotiate and plan a day when you will look for jobs together.
7. You all want to find a new hobby to do in your free time. Talk about the different hobbies people have. Negotiate and plan how to find a hobby that would suit each person in your group.
8. You all want to get better at writing in English. Talk about different ways of developing your writing skills. Negotiate and plan how to help each other improve your writing skills.