

Certificate in ESOL Skills for Life

TRINITY
COLLEGE LONDON

Level 1—Writing

Marking Standardisation Task

Your full name: CANDIDATE G
(BLOCK CAPITALS)

Centre: TRINITY

Date: 2011

Candidate registration number: _____

Time allowed: 100 minutes

Please complete **all** tasks. Write your answers in pen **not** pencil.
You may **not** use dictionaries. You may **not** use correction fluid.

All notes and plans which are **not** for assessment must be crossed through.

Examiner's use only			
Task one			
Writing composition	6	5 4	3 2 1 0
Grammar and punctuation	6	5 4	3 2 1 0
Spelling and handwriting	3	2	1 0
Task two			
Writing composition	6	5 4	3 2 1 0
Grammar and punctuation	6	5 4	3 2 1 0
Spelling and handwriting	3	2	1 0
Task three			
Writing composition	6	5 4	3 2 1 0
Grammar and punctuation	6	5 4	3 2 1 0
Spelling and handwriting	3	2	1 0

Certificate in ESOL Skills for Life

Level 1 – Writing

Time allowed: 100 minutes

This examination paper contains three tasks. Complete all tasks.

Task 1

You have recently finished a college course and your teacher has asked you to complete the evaluation form on pages 4 and 5.

You will need to show evidence of planning, e.g. writing notes. You will then need to draft at least one paragraph. When you are satisfied that your work is correct, you should complete the form.

(About 200 words in total. This includes the plan, draft and final text.)

Plan/draft below

Plan/draft below

* What I have enjoyed ~~the~~ most about the course?

1-I have made new friends.

2-I have met different people.

3-There have been sort of activities within the course.

4-I am more fluent of speaking english than before.

5-Relieved nervousness by doing this course
When I am speaking, which means
more confidence and less mistakes I
make.

6-I have built my vocabulary much better
than before.

7-Grammatically I am much better.

8-I do not think that there is much
that I would change about the course
if though, it would be adding more
practice on speaking and more activities
within the course.

1. What have you enjoyed most about the course?

To begin with, I would like to point what I feel I have enjoyed most, which I think is making new friends. All the students in my class were very friendly and very sociable so I am pleased to have made those new friends. Another thing that I would like to mention is the activities we were doing within the course. For example, there were kind of like ~~the~~ competitions to guess the particular word that means the same as the teacher's explanation, which was for vocabulary, and there was more on spelling and grammar also.

So I would say overall the course was very enjoyable and very useful to be doing it.

2. What skills have you acquired through doing the course?

First of all, I ~~was~~ speak more fluently than I used to before. I am much more confident of speaking English as the course included much of speaking practice unlike before ~~when~~ doing this course as if I spoke to somebody, I felt a bit nervous as I thought I might have ~~said~~ said wrongly what I had said.

~~More~~ Although I have built my vocabulary by learning many more new words as well as ~~and~~ progressing my grammar which is the most you would require from the course.

So finally I would say it was a great advantage for me to have done this course.

3. What would you change about the course?

Well, I do not ~~think~~ think that there is much that I would change about the course, although it would be adding more practice on speaking and also doing more competitive activities on vocabulary as I have made the most out of them and learnt much from them, and also on grammar.

For conclusion I would advise people who is lacking english speaking and want to enhance the english language. I would recommend ~~them~~ do this course.

Task 2

The careers department in your local college has asked people to write reports for their monthly magazine on different jobs.

Write a report for the magazine comparing two jobs you would like to do.

You should include:

- a brief description of each of the jobs
- the advantages and disadvantages of each
- which job you would prefer.

Show evidence that you have planned this report.

(About 300 words in total. This includes the plan, draft and final report.)

Plan/draft below

Plan/draft below*** Description of each job:**

- 1- what the job is?
- 2- what the duties are?
- 3- would you be trained for each job?

*** Advantages and disadvantages:**

- 1- What you would benefit from the job?
- 2- How much you ~~will~~ get paid?
- 3- Different shifts:
- 4- Would the job suit you?

*** The job I would prefer:**

- which job I would prefer?
- why I would prefer that job?
- similarity of the jobs

Write your report below

Firstly I will be writing about to different jobs which are, (1- waiter in a restaurant, 2- Hairdressing).

~~The first job~~

Dear Sir/Madam,

I am writing to advise you to include two more jobs on your monthly magazine which you and the people are interested will benefit from.

The first job is waiting in a restaurant, ~~and~~ It is a job that the person would communicate and deal with customers. The duties include taking orders from customers, serving customers, keeping the place clean and tidy, clearing tables and taking money from customers.

I think ~~a~~ Employees would enjoy doing the job as the ~~waiter~~ ~~he~~ will be dealing with customers and seeing different faces who needs to have good communication with customers. There are different shifts for

different people which I would think it is good for students or anybody is interested the job will suit. They get paid weekly and the payment is good. Besides, they will get tips each day for good services which ~~that~~ is encouraging as well as service charge.

The second job is hairdressing, which is a profession and it is very enjoyable to do. Staffs get highly ~~pay~~ paid and also they get a good tip for a proper job done.

I think there are similarities in the two jobs one of the similarities ~~is~~ is that they are dealing with customers, communicating, and you be trained first for both of the jobs.

I think the job I prefer will be the hairdressing. because it is a job that is a profession and they get ~~a~~ higher payment. ~~it~~ it is also more communicative. With my regards.

~~Yours~~ R. S. L.

yours faithfully

Task 3

Your next-door neighbours have moved out and left unwanted items outside on the pavement. The council won't take these items when they come to collect the rubbish from the street, so they have been there for many weeks and are blocking the entrance to your house.

Write a letter to a relative, explaining the situation and your concerns about it. Suggest a possible solution to the problem and ask for advice on what is the best action to take.

(About 150 words)

Hi Alan;

I am your cousin Rashi writing to you to explain a problem I have and if you have any idea of a possible solution.

The problem I have is that my next-door neighbourhood have moved out of the house and they have left a lot of unwanted items outside which have been there several weeks and it is on the pavement, it has blocked pedestrians.

The main problem is that the council won't take them either every time they come to collect the rubbish and I have ran out of patience and I don't know what to do.

I'm really concerned about it.

I will be very pleased if you can come
up with an idea or if you can ~~give~~
give me an advice what to do.

What do you think is the best action
for me to take towards of that problem.

With my regards

Your cousin

~~Rafi~~

Rafi